VISITOR DATA CAPTURE

SCANNER ORDER FORM Or online at www.eventdata.co.uk/scanners/slide.aspx

Return by:	15th Jan 2010

Show Data Systems Ltd
37b Monument Business Pk
Chalgrove
Oxford OX44 7PW UK

Contact: (for order queries)
Rachel Parks - 01865 893569
rachel@showdata.com
(for data queries)
Tanja McFadyen -01865 893564
tanja@showdata.com

Fax: 01865 893576
Vat No: 779 1075 96

Exhibition	**SLIDE 2010**		
Company Name		Stand No	
Contact name		P/O No (if applicable)	
Email address (for data) Email (for invoice if different)			
Invoice Address			
Stand Rep (if different from above)		Tel No	

Description	Cost	Cost (inc VAT)	No Required	Total £
Standard Service (1 scanner, data emailed post event)	£130.00	£149.50	1	£149.50
Additional Scanners (each)	£30.00	£34.50		£
USB stick with data	£10.00	£11.50		£
Print out of leads on request	£10.00	£11.50		£
Print out of leads on to labels	£25.00	£28.75		£
Service ordered on-site (subject to availability)	£10.00	£11.50		£
			Total inc VAT	£

- **PAYMENT BY CHEQUE –** please send a copy of this form to the address (*top right*) with a cheque and keep a copy for your records
- **PAYMENT BY CREDIT CARD –** either post or fax - Please debit my Mastercard / Amex / Visa / Maestro card no:

Name of cardholder		Issue No (Maestro)	
Signature		Expiry Date	
Address of cardholder		Last 3 digits of security code on rear of card. For Amex, 4 digits on front of card.	

- **PAYMENT BY BANK TRANSFER**

Account Name	Show Data Systems Ltd	*Account No*	06705462
Name of Bank	Bank of Scotland	*Sort Code*	12 24 81
Address	Princes House 50 West Campbell Street Glasgow G2 7BP UK	*SWIFT BIC*	BOFSGBS1BBL
		IBAN Number	GB74 BOFS 1224 8106 7054 62

A receipted invoice will be sent after payment is received.

General Information, Terms and Disclaimer

1. **Payment must accompany your order and a receipted invoice will be sent. Payment must be received prior to the event. No data will be despatched until payment has been received.**
2. A cancellation charge of £30+VAT will be levied for orders cancelled up to 2 weeks prior to the event, thereafter no refunds available.
3. The stand representative should collect the scanner(s) during the afternoon of the last day of build up from the visitor registration area. All scanners not returned within half an hour of the show closing will be considered lost.
4. A charge of £300+VAT will be made for any scanner not returned, or returned in a damaged condition.
5. Show Data Systems cannot be held responsible for data loss in the unlikely event of hardware failure.
6. Show Data Systems can only supply as much information as supplied by the visitor when they registered or as supplied by the organisers of the event. We cannot guarantee that visitors will provide full and accurate data.
7. In the event that data is unavailable at the close of show, you will be informed and it will be forwarded as soon as it is complete.