



**IMPORTANT INFORMATION**

**Delivery time slots** 08:30-09:30 / 09:30-10:30 / 10:30-11:30 / 11:30-12:30 / 12:30-13:30 from 13:30 hourly delivery slots continue until 30 minutes before the exhibition closes

**Minimum order value of £25.00**

Subsequent orders can be placed on site for next day delivery if placed before **12:00pm**.

If you have any special requirements please let us know and we will endeavour to meet your needs

No return of stock can be credited at the end of the exhibition.

**Prices include VAT**

All initial orders must be returned a minimum of 7 working days prior to your event

\*Electric supplies for all equipment will need to be ordered with Stagecraft UK\* **01952 281600**

<b>Contact name:</b>		<b>Event:</b>	
<b>Location / Hall number or name:</b>		<b>Stand number &amp; name:</b>	
<b>Company Name:</b>		<b>Contact Number (s):</b>	
<b>Address:</b>			
<b>Postcode:</b>		<b>Contact email:</b>	
<b>On-site contact name:</b>		<b>On-site contact number:</b>	
<b>Signature:</b>		<b>Print name:</b>	
<b>Date of order / signature:</b>			

**Corkage fee option**

Payment required 2 days prior to the event, failure to do so may incur an additional admin fee on the day.

Please note that this option allows you to bring a pre agreed quantity of the specific items.

Any electrical items brought on to site require PAT testing certification

Electric supplies for all equipment will need to be ordered with Stagecraft UK

If you are serving food on your stand a member of your team must have a level 1 food hygiene certificate. Please ensure you have this with you for the duration of the event.

You must also conform to the **guide** catering regulations for food & beverage.


⇒ £120.00 per day - Hot beverage equipment, product & snacks

⇒ £150.00 per day – All Beverage including alcohol & snacks







<p><b>Seasonal fruit basket</b> (10 mixed items)</p>	<p><b>£22.00</b></p>					
<p><b>Sandwich platter (for 8)</b></p> <p>Prawn Marie Rose &amp; rocket, BLT, roast chicken salad, tomato wrap filled with mozzarella, green pesto, tomato &amp; spinach, ham &amp; tomato, chicken &amp; stuffing, tuna mayonnaise &amp; cucumber, cheese &amp; tomato, feta Cheese, sliced olives &amp; tomato wrap</p> <p><i>*please specify vegetarian &amp; dietary requirements*</i></p>	<p><b>£35.00</b></p>					
<p><b><u>Delivered hot to your stand</u></b></p> <p><b>Gourmet handmade pies deep filled with the finest ingredients:</b></p> <p>(10 mixed variety options)</p> <p>Sausage roll, steak &amp; ale pie, chicken &amp; mushroom, cheese &amp; onion pasty</p> <p><i>*Napkins &amp; disposable plates / cutlery included*</i></p> <p><b><i>*Please specify vegetarian % required*</i></b></p>	<p><b>£35.00</b></p>					
<p><b><u>Quintessential afternoon tea</u></b></p> <ul style="list-style-type: none"> <li>✓ Classic Victoria sponge</li> <li>✓ Carrot cake</li> <li>✓ Coffee &amp; walnut</li> </ul> <p><b>(14 slices pre-cut)</b></p> 	<p><b>£25.00</b></p>					





TIC FOOD & BEVERAGE DEPARTMENT

The International Centre Telford

EMAIL: [sally.cooke@southwatereventgroup.com](mailto:sally.cooke@southwatereventgroup.com)

TEL: 01952 281601 / FAX: 01952 281686

**Payments can be arranged via invoice. The Invoice payment must be received 48 hours before the event start date.**

Please provide the following details:

Company Name:

Company Address:

Email:

Contact Telephone:

Contact Name: